

# CITY OF ORINDA PUBLIC WORKS DEPARTMENT

P.O. Box 2000, Orinda, CA 94563  
Phone: 925-253-4273 Fax: 925-253-7699

To: Don Fucushima

Phone: 253-1256

Fax: 775-242-9788

From: Mark Lowery

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Remarks: As Requested  Review/FYI  Reply ASAP  Action Needed

Date: Sept. 25, 2002 Number of Pages Including This Cover Sheet 3

Don,

Following is the takeoff sheet that Greg Jacobs prepared for the private portion of California. Also, attached is the October schedule, which shows the work at Work site #1 starting October 8th, and ending October 16<sup>th</sup>.

I brought up the issue of how we would arrange for reimbursement at this morning's staff meeting and it was the suggestion of our Finance Director that I require an advanced deposit of funds into our trust account. After you folks determine how you intend to split the cost, the City would then need a deposit of funds in the total amount estimated for the private portion of the street. We would also want to have on file executed right of entry forms from each of the property owners before we authorized the contractor to enter onto that portion of roadway.

I have an inquiry into EBMUD to see if they have any definitive information that indicates where the public street ends and where the private street begins.

